

Scott County Board of Supervisors
October 2, 2018 8:00 a.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Earnhardt, Knobbe, Beck, Kinzer and Holst present.

Jon Burgstrum, County Engineer, reviewed a proposal for crack repair from Barga Incorporated in the amount of \$59,961.00 for two miles on Y4E. He said Barga uses a different process than the usual rout and seal method.

Supervisor Knobbe asked if anyone else has this product.

Burgstrum said Barga is the only one that has this soy based product. He also said that Clinton County has used the product for several years with impressive results lasting for seven to eight years.

Tim Huey, Planning Director, reviewed the Final Plat of Brown's Timber, a proposed three lot residential minor subdivision in part of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 5 in LeClaire Township. Huey said he talked to the County Engineer regarding the possibility of requiring shared driveways. Huey said there is already a driveway for one of the lots and the Planning Commission approved additional driveways for the other two lots. He also said the City of LeClaire has approved the final plat.

Mahesh Sharma, County Administrator, said the tax suspension requests and the tax abatement requests on the agenda are both routine Board items.

David Farmer, Budget and Administrative Services Director, highlighted some items from the Fourth Quarter Budgeting for Outcomes report. He said that through the fourth quarter the County fund balance is at 24.6 percent.

He said new juvenile cases in the Attorney's office were up 148 percent of projections, uncontested juvenile hearings are up 144 percent of projections and evidentiary juvenile hearings are up 253 percent of projections.

Supervisor Holst asked about County Attorney Criminal Prosecution and if money was added to that item during a previous budget amendment for the Liggins trial and what those costs have been.

Farmer said they are still putting the actual costs in the system and that the County budgeted \$25,000 for travel, witness fees and other costs. He anticipated needing another amendment later in the year for a possible retrial of the case.

Farmer reviewed the Community Services MD/DD services. He said while the increase in protective payee program was just short of projections, there was a significant increase in cases from the previous fiscal year. He also said that the program recently passed an annual social security audit, and that the audit team was very impressed with

the practices and manuals used by Scott County, and they are going to share the manual with other programs state wide.

Farmer said golf course revenue exceeded the goal of supporting yearly operation costs at 100 percent by \$54,286.

Holst asked if the expense line includes labor.

Farmer said it does.

Holst asked about the Historic Preservation and Interpretation program costs.

Farmer said he would get the Board those numbers.

Farmer reported that the Facility and Support Services shredding and recycling program processed 119,500 pounds, which equates to 141 percent of the annual goal.

Farmer reported on the Hawk-I Health Program in the Health Department far surpassed the goal of 61 school contacts with 184 contacts, or 297 percent of projections.

Farmer highlighted that the Health Department's Community Transformation Program was at 86 percent of the goal regarding workplace wellness.

Holst asked about employee reviews and asked if the Board can get a breakdown of the process, asking why the county is not hitting the performance numbers.

Farmer reviewed how the notification process works.

Holst asked for a report that shows who did not have a review in a timely fashion.

Farmer said he would ask HR for the report.

Holst also asked what the employee's role in this process is.

Farmer said the employee has to do a self-evaluation first and receives an email notice when it is time for a review.

Kinzer asked who reviews the department heads.

Sharma said he does those reviews.

Farmer reviewed the Juvenile Detention Center admissions, stating that as these numbers have increased the cost per day has decreased, down to \$150 per day.

Knobbe asked about the availability of the Mary Davis Detention Home in Knox County, Illinois.

Farmer said that there was limited availability at this facility, and that the County also faced limited availability in Iowa due to travel times.

Liz Tallman, Chief Economic Development Officer for Quad Cities First (QC First) and Paul Rumler, President and CEO of the Quad City Chamber of Commerce updated the Board on their activities.

Rumler said there are four lines of effort the Quad City Chamber is pursuing. He said the first is economic development. Second is thinking forward for where the region is going to be in the future (Q2030 plan). Third is community development, ranging from support for the Rock Island Arsenal to supporting area downtowns. Fourth is the traditional chamber work with small and medium businesses and being the voice of business in public policy.

Tallman reviewed the three year service agreement the Board adopted that includes five cities and Scott County. She said they are working to include Rock Island County. She said since the beginning QC First has been involved in more than 70 deals for \$1.2 billion in new capital investment and 8,000 jobs. She said QC First is also interested in existing business retention and expansion.

She said that economic development is data analytics driven and QC First is in the process of hiring a business intelligence manager. She said it is important to build relationships with specific site consultants. She said QC First is looking at site inventory and developing certified sites.

Tallman also said that defining relationships within a region, working more closely with partners and having clarity of roles is important. She cited the Kraft Foods and Sterilite projects for having clearly define roles and good working relationships leading to success.

She said the funding model is the third part of the service agreement, and that Scott County funds the unincorporated areas and small cities of the county on a \$1.31 per capita basis. She said QC First will come back to the Board with metrics to show what will be funded each year of the three year agreement.

Knobbe asked if businesses are seeking specific data or if QC First puts out the data for anyone who might be interested.

Tallman said that in the past QC First responded to requests for proposals, but now developers look for web based information and therefore good data is needed. She said QC First is hearing that the number one issue for companies is workforce, means having both the right skill set for workers and sufficient population. She said our work force service area includes Scott, Clinton and Muscatine counties in Iowa, and Rock Island, Henry and Mercer counties in Illinois.

Supervisor Beck asked about metrics and staying proactive.

Tallman said the QC First business retention program includes a data driven, very specific questionnaire and that staff meet with 100 to 150 companies throughout the year. The questionnaire asks about specific business needs and how to target meeting those needs.

Holst asked about the budget and what analytics tool is used.

Tallman said the budget is about \$1.34 million, that multiple tools are being reviewed and the tool will be purchased after the business intelligence manager position is filled.

Earnhardt asked about the manager search.

Rumler said they are conducting a nationwide search now.

Kinzer asked about the outreach to small communities.

Tallman said on the next service agreement QC First will be working with tier two smaller communities, will find out what their needs are, develop a funding model for them and ask them to join the regional effort.

The Board recognized 27 employees for years of service, including Cheryl Kuhlmann for 45 years of service, as well as 9 employees for Scott County's Leadership Recertification Program. The Board also recognized Christina McDonough as Employee of the Quarter.

Farmer reviewed the Sheriff's Department Traffic enforcement program projected 1,200 hours of enforcement but conducted 836 hours. He said the grant did not match with the fiscal year and the department was saving some hours for the next year.

Holst asked about the Juvenile in-home detention program and if there is a record of how many re-offend.

Farmer said he will check on that number.

Farmer reviewed the Treasurer's Office investment earnings saying the department goal of investing county funds at least 10 basis points above Federal Funds rate was met 92 percent of the time.

Knobbe asked if the Secondary Roads Asset Management numbers include service.

Farmer said it is the cost of service, maintenance and repairs and will request more detail on the item.

Farmer said the Treasurer's Office provided service to customers within 15 minutes almost 90 percent of the time, exceeding its goal of 80 percent.

Farmer reported on the Durant Ambulance numbers and said they responded within 15 minutes to 88 percent of the 911 calls.

Farmer said MEDIC EMS urban response time was at 86 percent missing the goal of 88 percent, and the rural was at 89.8 percent missing the goal of 91 percent.

Holst asked what the state urban standard is.

Farmer said he will follow up and find that number.

Farmer reviewed the Fiscal Year 18 Actual Revenues and Expenditures summary. He said the county expenditures were 93.5 percent of budgeted amounts versus 92.9 percent in Fiscal Year 17. He said revenue was 100 percent of budgeted amounts versus 100.8 percent in Fiscal Year 17. He said there were three budget amendments. He reviewed specifics for various departments.

Farmer reviewed the fourth quarter Fiscal Year 18 financial reports and noted that Planning and Development building permit revenue was at 86 percent of budget and that Veterans Affairs relief payments were at 89 percent of budget.

Farmer also reviewed Fiscal Year 18 Fund Transfers.

Sharma reviewed the Fiscal Year 20 budget and Fiscal Year 19 budget amendment issues.

Farmer reviewed the General Fund Summary, the Fiscal Year 18 Revenue Analysis numbers and assignment of the General Fund balance. He also reviewed the Capital Fund.

Supervisor Kinzer told the Board of the passing of Terry Adams, longtime Buffalo fire chief, and asked to keep his family in their thoughts.

Moved by Beck, seconded by Earnhardt at 11:45 a.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chair of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor